

Procedures in the event of a club house fire alarm

In the event of a fire occurring whilst members are in the club house, it is important that we all know what to do.

The building has an automatic fire detection and alarm system which responds to smoke and/or heat detectors being triggered, additionally there are break-glass manual call points at strategic locations and points of final exit. Signage is provided around the clubhouse instructing the correct action in the event of a fire.

Should a fire be detected, or a call point operated the sounders will operate. If the fire is small, fire extinguishers are provided but only tackle the fire if it is safe to do so, do not put yourself at risk.

You must leave the building by the nearest exit which are the fire escape door from the clubroom, the fire escape door from the male changing room and the front access door to the club. Do not stop to collect your belongings.

The assembly point is in the car park, keeping well clear of the gate and road by which the emergency services will approach the building.

The fire detection and alarm system is connected to a call centre, however the Fire Brigade have recently advised that they need to receive a positive identification of a fire. If you can see there is clearly a fire, call 999 and provide the address of the club which is Priory Road, Forest Row RH18 5HW.

The Designated Responsible Person each club day will be the Officer of the Day who will determine when and whether it is safe to return to the building in the event of a false alarm.

If you have any questions about any of the above, please contact the [house and grounds officer](#).